

Adopted Dec. 17, 1918.

THE AMERICAN NATIONAL RED CROSS.

BY LAWS OF TERRE HAUTE CHAPTER.

I Name.

The name of this Chapter shall be the Terre Haute Chapter of the American National Red Cross.

II Purpose.

The purpose of this Chapter shall be to aid the work of the American National Red Cross, in time of war by participating vigorously and loyally in furnishing such relief as may be necessary for the Army and Navy, or other forces of the country, and in furnishing Civilian Relief for the dependents of soldiers and sailors, and in time of peace by responding to general appeals for relief made by the Central Committee, by collecting and distributing money and supplies, by providing systematic relief and performing services in conformity with the Charter and By-Laws of the American National Red Cross and such policies and regulations as the Central Committee may from time to time establish.

III Jurisdiction.

The territory to be included within the jurisdiction of this Chapter shall be Terre Haute and Vigo County, Ind., subject to such changes as may be made by the Central Committee.

IV Office.

The Headquarters and principal office of this Chapter shall be in the City of Terre Haute in the State of Indiana.

V Membership.

1. All members of the American National Red Cross residing within the jurisdiction of this Chapter, shall be members of this Chapter, provided that for reasons deemed sufficient, this Chapter may at any time terminate any membership in the Chapter by giving written notice to the member concerned.

2. Membership in the Chapter shall begin when membership dues are paid. All officers and all members of the Executive Committee shall be members of the Red Cross.

VI Officers.

The officers of the Chapter shall be a Chairman, Vice-Chairman, Treasurer, Secretary, and such other officers as the Chapter may determine, and who shall hold office for one year from the date of their election, or until their successors shall have been elected and qualified.

VII Board of Directors.

1. All powers of government, direction and management conferred upon the Terre Haute Chapter by the Central Committee at Washington, except as hereinafter provided and not inconsistent with the provisions of these By-Laws, shall be lodged in the Board of Directors.

2. The Board of Directors shall consist of 36 members, 12 of whom shall be elected each year for a term of three years. The Mayor and the Secretary of the Board of Health of the City of Terre Haute, the President of the Terre Haute Chamber of Commerce, and the President of the Terre Haute Society for Organizing Charity, shall be ex officio members of the Board.

3. The Board shall have power to fill all vacancies occurring between the annual meetings in its membership or in the elective offices of the Chapter.

4. Within ten days after the Annual Meeting at the call of the Chairman of the Chapter the Board of Directors shall meet and elect from their own number five members of the Executive Committee to serve for one year.

5. The Board of Directors shall meet quarterly at the call of the Chairman.

6. Ten members shall constitute a quorum.

7. Members of the Board of Directors may attend the meetings of the Executive Committee and participate in its deliberations.

VIII Executive Committee.

1. The governing body of the Chapter shall be an Executive Committee consisting of five members as above provided together with the Chairman, Vice-Chairman, Secretary and Treasurer of the Chapter, and the Chairmen of all standing committees.

2. The Executive Committee shall have full and complete control and direction of the affairs of the Chapter, subject to the supervision of the Board of Directors.

3. The Executive Committee shall have the power to appoint and delegate power to such committees as it may consider necessary and desirable for the proper management of the affairs of the Chapter, to fix the powers and duties of such committees, to increase or reduce the membership of said committees, and to terminate the existence of any committee.

4. The Executive Committee shall have the power to fill vacancies in their own number.

5. A Quorum of the Executive Committee shall consist of five members.

IX Meetings of Chapter.

1. The Chapter shall hold a meeting annually on the fourth Wednesday in October for the purpose of electing officers, considering reports, and transacting such other business as the Chapter may be competent to transact.

2. Notice of meetings shall be given by publishing the same at least five days before the meeting in a newspaper of general circulation in the territory included within the jurisdiction of the Chapter, or by any other method which the Central Committee may from time to time prescribe.

3. Special meetings may be held at such times and upon such notice as the Executive Committee may prescribe.

4. Fifteen members shall constitute a quorum at the annual or at any special meeting of the Chapter.

X Fiscal Year.

The fiscal year of the Chapter shall commence on July 1st of each year and end on the following June 30th.

XI Duties of Chairman.

The Chairman shall be the executive head of the Chapter and shall perform the duties usually performed by the President of a society, and such other duties as may be assigned.

XII Duties of Vice-Chairman.

The Vice-Chairman shall have the powers and duties of the Chairman in the absence or disability of the latter, and shall perform such other duties as may be assigned to him.

XIII Duties of Treasurer.

The Treasurer shall receive and disburse funds received by or contributed to the Chapter, shall keep proper books of account, and shall from time to time account to and make such reports to the Chapter and to the American National Red Cross as its regulations, rulings and practices may prescribe.

XIV Duties of Secretary.

The Secretary shall record and preserve the minutes of all meetings of the Chapter, and of the Executive Committee, shall issue notices of the meetings of the Chapter and of the Executive Committee, shall keep the roll of members, shall send to the American National Red Cross, at such places as may be prescribed, the names of the Executive Committee and of the officers elected each year, shall prepare and transmit other reports to be made to the American National Red Cross except those to be made by the Treasurer, shall have custody of the financial record of the Chapter, and perform such other duties as may be designated by the Chapter or the Executive Committee.

XV Branches and Auxiliaries.

Branches and Auxiliaries of the Chapter may be established only by vote of the Executive Committee. The form of organization of such branches shall be determined by uniform rules established from time to time by the Central Committee of the American National Red Cross.

XVI Funds.

1. All moneys paid to the Chapter shall be kept in such depository or depositories as may be designated by the Board of Directors.

2. All money received shall be held in trust for the benefit of the American National Red Cross and subject to the rules and regulations of, or specific authority granted by, the said American National Red Cross.

XVII Accounts and Audits.

1. The accounts of the Chapter shall be kept in such a manner as to show readily at all times the exact financial condition of the Chapter, the sources of all receipts, and the purposes of all disbursements.

2. The accounts shall be audited at least once a year by a competent accountant who is not an officer of the Chapter.

XVIII Minutes and Other Records.

The minutes of meetings of the Chapter and of all committees, the letters and circulars of instruction received from National or Division Headquarters, the files of official correspondence, and the records of membership and enrollment for service, except such as must be sent to National or Division Headquarters, shall be the property of the Chapter and shall be in the custody of the Secretary, provided that upon dissolution of the Chapter they shall be at the disposition of the Central Committee.

Provided, that nothing herein shall be construed as depriving any committee of the right to retain in its possession any records, papers, documents, or other matter which it may need in the conduct of its business.

XIX Delegates to National Annual Meeting.

The Executive Committee shall have the power to appoint delegates to the annual meeting of the American National Red Cross, or otherwise to provide for the representation of the Chapter at the annual meeting, in accordance with the regulations and practices from time to time prescribed by the Central Committee. In the event that the Executive Committee does not appoint such delegates, they may be appointed by the Chairman of the Chapter.

XX Use of Emblem.

It shall be the duty of the Officers and of the Executive Committee to prevent the improper use of the name of the Red Cross and its insignia.

XXI Amendment.

These By-Laws may be amended at any meeting of the Chapter, at which a quorum is present, by a majority of the vote of those present; provided, however, that notice of all amendments to be proposed must be given at least five days prior to any such Chapter meeting by publication in a daily newspaper of general circulation in Vigo County.

Committee
J. E. Sulger
J. E. Marcuson
Albert A. Faurot

Directors

Term expiring Oct. 1919:

C J Waits
Mrs S C Stimson
I E Marcuson
Dr. Knoeffel
J E Sulger
Mrs Isbell-Mosher
Mrs Homer Williams
Miss Parker-Moore
W W Parsons
Miss Fannie Blake
Miss Effie Dobbs

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Kath

Oct 1920:

J H Swango
Alb A Faurot
Father *John* *Pyron*
And Powers
W C Ball
R E Walker
Dow R Gwinn
Mrs L S Briggs
Miss Lucia Brokaw
Mrs J D Foor
Mrs L J Cox
Miss Rose Griffith

Oct 1921

G O Dix
R L Alder
M Herz
L J Cox
Mary Alice Warren
Miss Sophie Hulman
Mrs Carl Wolff
Mrs U O Cox
Mrs Leo Joseph
Mrs Herman Hulman
Mrs Chas McKeen
Mrs J E Lamb

Trustees elected for 1918-19:

Mrs J D Foor
J E Sulger
Mary Alice Warren
R E Walker
Mrs Carl Wolff

Ex-Off.

Mayor
Mayor Hunter
Dr Van Cleave
H. H. McClary
Joe. J. Payne

Trustees ex Off.

W C Ball Rabbi Marcuson
Mrs L J Cox Faurot
Fannie Blake L J Cox
✓ Rose Griffith Mrs Lamb
✓ Mrs Chas McKeen
✓ Mrs H Hulman
✓ Mrs Brittonett
✓ Mrs H Williams
✓ Miss Parker-Moore
✓ Mrs L S Briggs